

ARASU ENGINEERING COLLEGE, KUMBAKONAM

(Approved by AICTE, Affiliated to Anna University, Accredited by NAAC, Accredited by NBA, Recognized by UGC under 2(f) & 12(B))

Minutes of IQAC Meeting (April 2020 – June 2020)

IQAC Meeting Information			
Objective	To review of the academic performance of the college		
Date	08/04/2020	Location	Online mode through Zoom meeting
Time	10:00 a.m.	Meeting Type	Quality Objectives Setting
Called By	IQAC Coordinator	Facilitator	Dr. Kalaimani Shanmugham
Timekeeper	Dr. M. Rukmangathan	Note Taker	Dr. B. Moses
Submitted by	Dr. Kalaimani Shanmugham	Approved by	Dr. T. Balamurugan
Attendees	1. Mr. T. Senthilkumar 2. Prof. S. Kothandapani 3. Dr. T. Balamurugan 4. Dr. Kalaimani Shanmugam 5. Dr. C. Venkatesan 6. Mrs. T. Mohanashankari 7. Mr. S. Sundaraselvan 8. Mrs. G. Kavitha 10. Dr. M. Rukmangathan 11. Dr. N. Alagumoorthy (External Member) 12. Dr. R. Sudhesh (Anna University, Trichy Campus)		
Agenda Items		Presenter	Time Allotted
1	Review of the minutes of the previous meeting.	Dr. Kalaimani Shanmugam	5 Minutes
2	Importance of conducting webinar	Dr. T. Balamurugan	10 Minutes
3	Discussion regarding the enrolment of students in online courses	HoDs	5 Minutes
4	Discussion regarding the preparation of power point presentation for the relevant subjects	HoDs	10 Minutes
5	Discussion regarding innovative project ideas related to Covid-19	Dr. T. Balamurugan	10 Minutes
6	Importance of attending Faculty Development Programmes through online	Dr. T. Balamurugan	10 Minutes
7	Discussion regarding the project proposal submission	Dr. Kalaimani Shanmugam	10 Minutes
8	Discussion regarding the paper publication and Ph.D. registration	Dr. T. Balamurugan	10 Minutes
Discussion			

1. The minutes of previous meeting was reviewed and found all points stand completed.			
2. In order to effectively utilize Covid-19 lockdown situation faculty members were insisted to conduct and attend more number of webinars related to their domain.			
3. The HoDs were informed to encourage the students to undergo online course through NPTEL and Coursera.			
4. The faculty members were asked to prepare power point presentations for the subjects they are handling. The faculty members were also informed to conduct online classes through google meet in effective manner.			
5. The HoDs were informed to encourage the students to develop innovative projects to address the issues related to Covid-19.			
6. The importance of attending online Faculty Development Programmes on latest subjects was deliberated.			
7. The HoDs were instructed to submit the project proposals under various schemes of funding agencies.			
8. The importance of publishing paper in the high impact journal was insisted. The faculty members were motivated to register for Ph.D.			
New Action Items		Responsible	Due Date
1	List of best three projects	HoDs	Immediate
2	Submission of lecture notes and lab manuals	HoDs and faculty members	Before the college commences for next semester
3	Submission of video lectures	HoDs and faculty members	Before the college commences for next semester
4	Identified project ideas for the project proposal submission	HoDs	18.06.2020
Other Notes & Information			
The Management and Principal asked the faculty members to register Ph.D.			


IQAC Coordinator

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1. IQAC File
2. Individual Members


PRINCIPAL